

# USF Student Green Energy Fund Council

Friday, April 21, 2017

Chauncie Bigler, Harold Bower (Chair), Benjamin Carr, Sujit Chemburkar, Nadeem Freajah, Kebreab Ghebremichael, Sara Hendricks (Alternate), Aladdin Hiba, George Phillippidis, Lauren Reilly and Robin Rives

Absent: Barbara Bushnell, Nainan Desai, Gidi Hendrix (Observer), Travis Malott and Raymond Mensah

Observer(s) Melody Rainey and Simone Scott (substitute)

First Order of Business:

Previous month meeting minutes approved.

Financial Update(s): M J x £ p 0

x Administrative Overhead (Discussion)

An overhead expense of 6% is added to project costs. Example, if a project is \$100,000, the Council award will be \$106,000 (\$100,000 for project costs + \$6,000 for administrative overhead.) The reserve for administrative overhead expense is established when the budget for the project is created. It shows as a separate line of the project budget. Administrative overhead is charged as expenses are paid.

x Contingency (Discussion)

Typically, a contingency allowance of 10% is built into project budgets that are difficult to estimate due to complexity factors like the price volatility of supplies and materials or unanticipated additional expenses revealed as the project unfolds. The contingency reduces the need for the Principal Investigator to request additional budget. The SGE Charter also allows for projects to go over budget by 10% without requesting approval from the SGE Council. If the budget for the project appears likely to exceed the 10% threshold, then the Principal Investigator must request a budget amendment from the SGE Council. For example, the Roadway LED Light Project is a recent example of a project requiring additional budget that the Council approved.

Public Comment

- r The EV Charging Stations in the parking garages are appreciated.
- r Efficiency results should be updated online. Students should

be established to coordinate activities to recommend ways to coordinate and account for activities. Road map should clearly outline all steps.

Council member is researching other Florida universities who focus on green energy and is accumulating data describing staffing structure, means of funding, action

x CarbonFootprint Proposal(Discussion)

TheCarbonFootprint (emissions)offset pricingwould be \$50,000.Councilmemberinquiredabout new ways to support carbon emissions.A suggestionwas made that individualscould voluntarily donate \$5.00when renewingparkingpassasapproximately50,000staff and studentspurchaseparkingpasses annually.Other

#### Announcements

- x Lauren Reilly is leaving in August 2017. Samantha Szatyari will be her successor for the Carbon Footprint project.
- x Moneer Kheireddine and Shaquille Kent were recently elected as the Student Body President and the Student Body Vice President, respectively.
- x Charter was amended approximately 4 times and is currently posted on SGEF's website.
- x Chair will provide council with updated by laws.
- x ECC Fest will take place on 4/22/17 at Lowry Park. Bull Runners shuttles will be available.

Meeting adjourned at 4:36pm.