



## CONSTITUTION AND BY-LAWS

### **LYNN PIPPENGER SCHOOL OF ACCOUNTANCY ADVISORY COUNCIL**

Muma College of Business

University of South Florida

Effective Date 10/20/1992

Revised 11/09/2007, 11/09/2012, 5/08/2020

### **PREAMBLE**

The Lynn Pippenger School of Accountancy Advisory Council of the Muma College of Business is committed to the goals of academic excellence established by the University of South Florida and operates with the approval of the Muma College of Business of the University of South Florida.

### **ARTICLE I**

#### Section 1

The name of the organization shall be “Lynn Pippenger School of Accountancy Advisory Council” (the “Council”)

### **ARTICLE II**

#### Section 2

The objectives for the Council are to assist the Lynn Pippenger School of Accountancy of the University of South Florida, including to:

- A. provide a channel for open communications among the faculty of the Lynn Pippenger School of Accountancy and the professional community that the School serves,
- B. provide a source from which the faculty and the Lynn Pippenger School of Accountancy Director may seek and receive advice relating to faculty research, faculty involvement in the profession and community, curriculum development necessary to meet the needs of a dynamic business environment, and other matters of significance to the Lynn Pippenger School of Accountancy,
- C. assist in the development of plans to obtain financial support for vital needs such as research projects, faculty salary supplements, library, student grants, and equipment not funded through the state budget,

- D. identify with and promote a positive image of the students, faculty and programs of the Lynn Pippenger School of Accountancy in the professional community and to the general public,
- E. provide an outside voice to the University administration relative to the Lynn Pippenger School of Accountancy's needs, directions and activities,
- F. provide support, advice or counsel to the faculty and Director of the Lynn Pippenger School of Accountancy in its ongoing activities and relationships with other campuses (including, but not limited to, USF St. Petersburg and USF Sarasota-Manatee) and other universities, and
- G. assist the faculty in finding opportunities that will enable them to obtain the relevant practical experience necessary for a quality professional program and, for such experience, to meet the requirements that have been established by the AACSB.

### **ARTICLE III**

#### Section 1

The Council shall consist of persons with extensive knowledge and experience in the accounting2(F)5.1 ( S)0.96(s)TJs2 ( )10 (hav)4 (e)11nEMC /programns



years, unless specified otherwise. The Executive Secretary shall be a voting member of the Executive Committee as well as the Advisory Council.

Ad hoc committees shall be appointed as needed by the Executive Committee.

## **ARTICLE VI**

### **AMENDMENTS**

#### **Section 1**

The Constitution or the By-Laws may be amended by a two-thirds vote of the membership regardless of whether or not present at a scheduled meeting of the Council.

## BY-LAWS

### **TITLE A**

#### Purpose

The purpose of the By-Laws is to identify the methods by which provisions of the Constitution shall be applied to the operation of the Council.

### **TITLE B**

#### Officers

Term of Office – An officer's term of office shall be for two years, unless specified otherwise, commencing on July 1 and expiring on June 30.

#### Duties of Officers

1. The Chairperson shall be the executive head of the Council and shall preside over its meetings. He/she shall:
  - a. serve as the executive head of the Council and shall preside over its meetings
  - b. decide points of order
  - c. form committees comprising members of the Council as may be necessary to accomplish the objectives outlined in Article II of the constitution
2. The Chairperson Elect shall:
  - a. assist the Chairperson in the performance of his/her duties
  - b. succeed to the Chairperson's power and duties in his/her absence or disability
  - c. have general responsibility for programs at regular meetings
3. The Executive Secretary (or delegate) shall:
  - a. keep complete minutes of all meeting
  - b. be responsible for general correspondence
  - c. assist the Chairperson or Chairperson Elect with the structuring of programs at regular meetings

In the event of interim vacancies, the executive committee shall convene, propose nominations to fill the vacant position, and conduct a vote of the membership to fill the remaining term of the position vacated.

## **TITLE C**

### **Membership**

- A. Recommendations of Members of the Advisory Council may come from the Advisory Council, Executive Committee, and faculty of the Lynn Pippenger School of Accountancy. The Executive Committee shall make recommendations

## TITLE F

### Use of Advisory Council Funds

- A. Advisory Council Professorship: Proceeds from the Advisory Council Endowment shall be used to provide a stipend to a full-time tenured or tenure-track faculty member in the School of Accountancy appointed as the “Advisory Council Professor.” The appointment will be for a three-year renewable term. Eligible faculty members who are not already holding a professorship may submit an application to the Lynn Pippenger School of Accountancy Director to be considered for appointment to the Advisory Council Professorship. The application should summarize the faculty member’s contributions to the research, teaching, and service missions of the School of Accountancy. The application should also outline the faculty member’s vision for how she/he will serve as a liaison between the School of Accountancy and the business community for both the teaching and research missions of the School. Applications will be reviewed by the Executive Committee who will make a recommendation to the Director of the Lynn Pippenger School of Accountancy. The final selection of the Advisory Council Professor shall be made by the Director of the Lynn Pippenger School of Accountancy in consultation with the Dean of the Muma College of Business. If necessary, the Advisory Council operating account may be used to supplement the proceeds from the Advisory Council Endowment fund for payment of the professorship stipend.
- B. Teaching Awards: Every academic year, the Advisory Council operating account shall be used to fund two \$2,500 faculty teaching awards. One award shall be presented at the Fall Beta Alpha Psi scholarship banquet and the second award shall be presented at the Spring Beta Alpha Psi scholarship banquet. A faculty member who receives the Advisory Council Teaching Award at one scholarship banquet shall be ineligible to receive the award at the next scholarship banquet. The selection of the teaching award recipient shall be made by a committee comprising the following members: Chair of the Advisory Council Teaching Awards committee, Beta Alpha Psi president, Accounting Society president, chair of the Student Advisory Board, immediate past faculty recipient of the teaching award, and the Director of the Lynn Pippenger School of Accountancy. All accounting majors shall be polled to provide input to the committee for the purpose of selecting the award recipient. The committee shall evaluate and consider all input provided from students, beyond just the number of votes. Only full-time faculty members are eligible to receive the teaching award.
- C. Study Abroad Program: Proceeds from the Advisory Council may be used towards student participation in study abroad programs coordinated by the Lynn Pippenger School of Accountancy.